



## BEGINNING SCHOOL EXTENDED DAY- McCarthy Campus

For RHSM Students in Threes, Fours, and Kindergarten

2008-2009

### Program

RHSM offers a Beginning School Extended Day Program for students in three's through Kindergarten classrooms. This program provides a continuing day of enriching experiences for children in a multi-aged group from 11:30 A.M. to 3:00 P.M. and/or 3:15 P.M. to 5:30 P.M. each regular school day. **Students are required to have a back pack** for transporting their gear to the Extended classroom.

### Registration

Parents may register their child in advance for one or more days a week throughout the school year by filling out the attached form and returning it to the Beginning School campus. You may mail it to: RHSM, 720 Guardsman Way, SLC, UT. 84108 or fax it to 355- 0388, Attn: Extended Day. **There are a limited number of spaces available.** Any changes in your child's schedule *after this form has been turned in* need to be directed to Beginning School Administrative Assistant @ 355-7485.

### Attendance Policy

We will expect your child for the days specified on the registration form. Please note that you will be charged for registered days unless either 1) the child is absent from school, or 2) we are notified by a parent in advance that the child will not be in Extended.

### Lunch

Children who attend the Beginning School Extended Day Program from 11:30-3:00 need to bring a lunch from home each day. Please check the school policy on what sort of food is permissible (i.e. tree nuts, etc.), as many children have food allergies.

### Cost

The cost for the Beginning School Extended Day Program is \$7.35 per hour, billed on a monthly basis. ***Please note*** that if you register for a session and your child does not attend, except for absences, you will be charged for the full session. The Beginning School Extended Day Program is coded "Extended Day" on the statement.

### Late Fee

\$1.00 per minute will be charged after 3:00 P.M. for the first session and after 5:30 P.M. for the second session. Please pick up your children on time.

### Check-Out Policy

Each student must be signed out by an authorized adult. We require a written note if someone other than an authorized adult is picking up your child.

### Drop-In Care

Drop-in spaces are available by signing up **24 hours in advance**. Reservation forms are available at the Beginning School reception desk. Parents will be notified only if a spot is not available. Drop-in care is not available on Extended Special Days, pre-registration is required on Special Days.

### AM Extended Program

We also offer the AM Extended Program for all students who arrive on the McCarthy campus from 7:30 A.M. to 8:20 A.M. Parents must check in their child in the Dining Hall. At 8:20 A.M. Beginning School students are escorted to their classes. The AM Extended Program is operated on a drop-in basis only. ***There is no need to register for morning care.*** The fee for AM Extended is **\$7.35 per morning**, if your child arrives before 8:00 A.M. After 8:00 A.M., there is no charge.

### Questions???

Please call 355-7485 Beginning School Administrative Assistant.